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NIS COMMITTEE MEETING NO. 249

16 JULY 1957

1. The following were present:

	Mr. D. J. Clinton	State
	*Mr. R. P. MacHatton	State
	Mr. J. A. Minogue	Army
25X1A9a	LCdr. H. W. Holschuh	Navy
	*Mr. Chas. P. Berney	Air Force
		CIA
		CIA
		CIA (Vice Chairman)
		CIA (Secretary)

* Alternate for regular NIS Committee member.
** In attendance for review of Chapter I.

2. Review of Chapter I on Bulgaria

The Committee reviewed the Chapter I on NIS 23 (Bulgaria) and approved the draft with certain changes. The Chapter I Task Group was requested to review the detailed comments submitted by the member agencies. In particular, the Task Group was requested to substitute the name "Varna" for "Stalin" if the former has been accepted by BGN; otherwise both names will be used with "Varna" in parenthesis following "Stalin".

3. NIS Contributor Statements

The Committee approved, with a few minor changes, the revised NIS Contributor Statements which were passed out for review at the last meeting (refer to Item 5 NCM 248).

4. NIS Area Name Change

The State member reported in memorandum dated 5 July 1957 that the British Caribbean Federation had been formalized (refer to Item 7 NCM 238) and proposed that the areas concerned be designated as follows:

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NIS 81 - British Western Atlantic Possessions
NIS 81A - British Caribbean Federation
NIS 81B - Bermuda and Bahama Islands

The Committee approved State's proposed change in NIS area designation. Since British Honduras and British Guiana have not joined the Federation, the Committee agreed that these areas should remain as NIS 72 and 95A, respectively, and that they be absorbed into NIS 81A should they join the Federation later on.

The Air Force member reported that Section 23 on NIS 81 was in an advanced stage of preparation and a change at this time to conform to the new area breakdown would require complete reworking of the section, which would create a major production problem. It was agreed that this section would be completed in its present form, but all new production and all sections not far advanced in preparation should be prepared according to the new area designations.

5. NIS Production Forecast

The Vice Chairman asked for a report on the status of the agencies proposed production forecast for FY 1959-60-61, deadline for which had been set for 15 July 1957 (refer to Item 2 NCM 248). He referred to the OBI comments and suggestions relative to the forecast which had been submitted to the members on 9 July for consideration by their respective agencies, and noted that these were prepared following the close of Fiscal Year 1957, so they reflect the production situation as of the start of this fiscal year.

State reported that the many changes which they had to make in the FY 1958 production schedule because of defections in FY 1957 will necessitate extensive changes in the three-year forecast on which they are now working.

Army reported that they are well along on the forecast, and expect to have a consolidated statement of comments by the end of the week. Tentative comments were submitted from coordinators of Chapters II, III, and Section 80.

Navy reported that they had a rough forecast, but wished to coordinate with Army before submitting it to OBI.

Air Force submitted tentative forecast schedule for Sections 23, 37, and 83.

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The Navy member distributed copies of a memorandum from CINCPAC dated 9 July 1957 listing certain NIS areas on which early coverage is desired for Pacific Theater planning purposes (refer to Item 6c NCM 245). Navy considered these requirements in the preparation of its forecast, and felt that it would be helpful if the other agencies would do likewise. The Vice Chairman requested the members to examine this request with a view to determining what adjustments could be made in their forecast schedules to meet it.

Following a general discussion on various aspects of the forecast scheduling, the Committee agreed to a tentative target date of 30 July for all agencies to submit forecast proposals to OBI.

6. NIS Reference Guide

Revised page proofs of the NIS Reference Guide were distributed to the members. The Vice Chairman stated that this page proof contained all changes approved at the last meeting (refer to Item 6 NCM 248), and that it would go to the printer shortly. Any comment on the page proofs by the members should, therefore, be forthcoming without delay.

The Vice Chairman informed the Committee that in the initial dissemination of the NIS Reference Guide a copy of the current NIS Quarterly Report will be contained in the pocket on the back cover. It was pointed out that State and the Defense Agencies now have standing requirements for the NIS Quarterly Report and that many of the present recipients of these reports will in all probability also receive the NIS Reference Guide containing the same report. Because of the time gap between issuance of the latest Quarterly Report (30 June 1957) and the issuance of the NIS Reference Guide (about mid-August) some duplication in dissemination of the NIS Quarterly Report is unavoidable. However, members were requested to re-examine their requirements for the next NIS Quarterly Report which will be issued on 30 September 1957, and advise of any changes that may be necessary.

The Navy member reported that his agency had re-examined its requirements for the NIS Reference Guide and that Navy will need 600 copies rather than 1,200 as previously requested (refer to Item 5 NCM 245).

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7. Other Matters

a. The members were handed copies of memoranda from the Chapter IX Coordinator dated 1 July and 10 July 1957 reporting on results of meetings of the NIS Chapter IX Subcommittee held on 24 May 1957 and on 11 June 1957.

b. The Vice Chairman announced that revised page proofs of the NIS Standard Instructions are expected on Friday, 19 July, and that copies would be distributed to the members (refer to Item 7 NCM 248).

8. The next meeting of the NIS Committee will be held at the call of the Chairman.

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